

Otford Parish Council
The School House, 21 High Street, Otford, Kent, TN14 5PG

Tuesday 4th April 2017

To Members of the Council

You are hereby summoned to attend the 4th Meeting of 2017 of Otford Parish Council at Otford Village Memorial Hall on Monday 10th April at 7.30pm for the purpose of transacting the following business

..... Clerk to the Council

Members of the public and press are warmly invited to attend

There will be a 10-minute Public Forum before the meeting and further representations from the public at the Chairman's discretion during the meeting

AGENDA

1. Apologies for absence.
 2. Declaration of Interest
 3. To receive, approve and sign the minutes of the full Council Meeting held 13th March 2017
 4. Matters arising from the last minutes.
 5. Councillors reports
 6. District Councillors report
 7. Kent County Councillors report
 8. Chairman's Report
 9. Correspondence
Press release from SDC re Council of The Year.
Press release from SDC re Council investments in more offices.
Letter from Kent County Council re Great British Spring Clean events.
 10. Reports from Committees
- A. Finance & General Purposes
- a. To receive the report of the Committee meeting held 3.4.17
 - b. To receive the Chairman's report
 - c. To approve orders for payment (circulated).
 - d. To receive and agree any recommendations

- e. The Committee recommends the approval of the Statement of Internal Control 2017 (Council to approve).
- f. The Committee recommends the approval of the Accountability Risk Assessment (Council to approve)
- g. The Committee recommends after Appraisal & Salary review that the Clerk be awarded one scale point (Council to approve).
- h. Letter of thanks for donation from Kent, Surrey & Sussex Air Ambulance (Committee to note)

B. Environment & Recreation

- a. To receive the report of the Environment & Recreation Committee meeting held 27.3.17
- b. To receive the Chairman's report
- c. To receive and agree any recommendations
- d. Copy from Kent Wildlife Trust of Wild Kent Magazine Spring 2017 (Committee to note).
- e. Copy from Open Spaces Society of Open Space Magazine Spring 2017 (Committee to note).
- f. Letter from DRIPS re appointment of River Warden (Committee to note).
- g. Copy from CPRE of Kent Voice Magazine Spring/Summer 2017 (Committee to note).

C. Planning

- a. To receive the report of the Planning Committee meeting held 15.3.17
- b. To receive the Chairman's report
- c. To receive and agree any recommendations

D. Amenities (Highways & Services)

- a. To receive the report of the Amenities Committee meeting held 20.3.17
- b. To receive the Chairman's report
- c. To receive and agree any recommendations

KALC/NALC/SLCC

- 11. To note date of next meeting as 8.5.17 at 7.30pm