

**Otford Parish Council**  
**The School House, 21 High Street, Otford, Kent, TN14 5PG**

Tuesday 4<sup>th</sup> August

To Members of the Council

You are hereby summoned to attend the 7<sup>th</sup> meeting of 2015 of Otford Parish Council at Otford Village Memorial Hall on Monday 10<sup>th</sup> August at 7.30pm for the purpose of transacting the following business

..... Clerk to the Council

Members of the public and press are warmly invited to attend

There will be a 10 minute Public Forum before the meeting and further representations from the public at the Chairman's discretion during the meeting

AGENDA

1. Apologies for absence.
2. Declarations of Interest not previously declared
3. To receive, approve and sign the minutes of the full Council Meeting held 13<sup>th</sup> July 2015
4. Matters arising from the last minutes.
5. Councillors reports
6. District Councillors report
7. Kent County Councillors report
8. Chairman's Report
9. Reports from Committees
10. Consultations

A. Finance & General Purposes

- a. To receive the report of the F&GP Committee meeting held 3.8.15
- b. To receive the Chairman's report
- c. To receive and agree any recommendations
- d. The Committee recommends the permanent closure of the public toilets.
- d. To approve orders for payment (circulated).
- e. Letter from BCL re recent changes (Committee to note).

### B. Planning

- a. To receive the report of the Planning Committee meetings held 22.7.15 & 6.8.15
- b. To receive the Chairman's report
- c. To receive and agree any recommendations

### C. Environment & Recreation

- a. To receive report of the Environment & Recreation Committee meeting held 3.8.15
- b. To receive the Chairman's report
- c. To receive and agree any recommendations
- d. The Committee recommends that there is no increase in allotment rent next year.
- e. It was agreed, and is recommended, that discussions concerning the lease arrangements for the Eric Dilley pavilion should not be discussed by the recreation/environment committee but should be considered by the F&GP committee (or an independent working party).
- f. Report from FCS re Ash tree inspection with Tree Ability (Committee to note).
- g Copy from Drips of News Flow magazine Summer 2015 (Committee to note).
- h Copy from Kent Wildlife Fund of Wild Kent Magazine Summer 2015 (Committee to note).

### D. Amenities (Highways & Services)

- a. To receive the report of the Amenities Committee held 20.7.15
- b. To receive the Chairman's report
- c. To receive and agree any recommendations
- d. Copy from Hospice in The Weald of Hospice News Summer 2015 (Committee to note).
- e. Notice from Sevenoaks District Council re voter registration forms (Committee to note).
- f. E-mail from SDC re Sevenoaks District Community Plan Consultations (Committee to note).

### KALC/ACRK/NALC

- a .Copy from NALC of DIS Extra issue 863

11. To note date of next meeting as 14.9.15 at 7.30pm