

**Otford Parish Council**  
**The School House, 21 High Street, Otford, Kent, TN14 5PG**

Tuesday 8<sup>th</sup> August 2017

To Members of the Council

You are hereby summoned to attend the 8th Meeting of 2017 of Otford Parish Council at Otford Village Memorial Hall on Monday 14<sup>th</sup> August at 7.30pm for the purpose of transacting the following business

..... Clerk to the Council

Members of the public and press are warmly invited to attend

There will be a 10-minute Public Forum before the meeting and further representations from the public at the Chairman's discretion during the meeting

AGENDA

1. Apologies for absence.
2. Declarations of Interest not previously declared
3. To receive, approve and sign the minutes of the full Council Meeting held 10<sup>th</sup> July 2017
4. Matters arising from the last minutes.
5. Councillor reports
6. District Councillor report
7. Kent County Councillor report
8. Chairman's report
9. Clerk report
10. Correspondence  
Press release from SDC re Future of Sevenoaks District through the Local Plan
11. Reports from Committees

A Planning

- a. To receive the report of the Planning Committee meetings held 19.7.17 & 2.8.17
- b. To receive the Chairman's report
- c. To receive and agree any recommendations

#### B. Amenities (Highways & Services)

- a. To receive the report of the Committee meeting held 24.7.17
- b. To receive the Chairman's report
- c. To receive and agree any recommendations
- d. The Committee agreed that images of bus shelters would be circulated to Councillors for a final decision (Council to consider).
- e. The Committee recommends an octagonal seating area be placed in the Cemetery (Council to consider).

The Committee recommends that Council considers the creation of a Green Car Park to the rear of Otford Primary School and whether to progress it further (Council to consider).

#### C. Finance & General Purposes

- a. To receive the report of the Committee meeting held 7.8.17
- b. To receive the Chairman's report
- c. To approve orders for payment (circulated).
- d. To receive and agree any recommendations
- f. Letter of thanks from Citizens Advice Bureau re surgery donations (Committee to note).

#### D. Environment & Recreation

- a. To receive the report of the Committee meeting held 17.7.17
- b. To receive the Chairman's report
- c. To receive and agree any recommendations
- d. Copy from Kent Wildlife Trust of Wild Kent Magazine Summer and Annual Review (Committee to note).
- e. E-mail of thanks from Old Chalk New Downs project Manager (Committee to note).
- f. E-mail from Old Chalk New Downs re Parish Action Plans – Otford (Committee to note).
- g. Copy from CPRE of Countryside Voice & Fieldwork magazines Summer 2017 (Committee to note).

#### KALC/NALC/SLCC

12. To note date of next meeting as 11.9.17 at 7.30pm