

Otford Parish Council
The School House, 21 High Street, Otford, Kent, TN14 5PG

Tuesday 6th December 2016

To Members of the Council

You are hereby summoned to attend the 12th Meeting of 2016 of Otford Parish Council at Otford Village Memorial Hall on Monday 12th December at 7.30pm for the purpose of transacting the following business

..... Clerk to the Council

Members of the public and press are warmly invited to attend

There will be a 10 minute Public Forum before the meeting and further representations from the public at the Chairman's discretion during the meeting

AGENDA

1. Apologies for absence.
2. Declaration of Interest
3. To receive, approve and sign the minutes of the full Council Meeting held 14th November 2016
4. Matters arising from the last minutes.
5. Councillors reports
6. District Councillors report
7. Kent County Councillors report
8. Chairman's Report
9. Correspondence
 - a. Press release from SDC re housing service to help hospital patients return home.
 - b. Press release from SDC re Guardian Public Service Awards
 - c. Press release from SDC re Christmas Free parking in the District
 - d. E-mail from SDC re Sevenoaks District Housing Study stakeholder event 11.1.17
10. Reports from Committees
 - A. Finance & General Purposes
 - a. To receive the report of the Committee meeting held 28.11.16
 - b. To receive the Chairman's report

- c. To approve orders for payment (circulated).
- d. To receive and agree any recommendations
- e. The Committee recommends the quotation for the new Eibe Play Area Equipment be accepted (OPC to approve).
- f. The Committee recommends that the proposed budget is accepted (OPC to approve)
- e. Copy from ICCM of The Journal Magazine Winter 2016 (Committee to note).

B. Environment & Recreation

- a. To receive the Chairman's report
- b. To receive and agree any recommendations
- c. Copy from Kent Wildlife Trust of Wild Kent Magazine (Committee to note).
- d. Copy from CPRE of Countryside Voice Magazine Winter 2016 (Committee to note).

C Planning

- a. To receive the report of the Planning Committee meetings held 23.11.16 & 7.12.16.
- b. To receive the Chairman's report
- c. To receive and agree any recommendations

D. Amenities (Highways & Services)

- a. To receive the Chairman's report
- b. To receive and agree any recommendations
- c. Copy of petition from 'Kemsing 20s Plenty' to reduce speed limit on Pilgrims Way East to 20mph (Committee to note).
- d. Copy from Otford Medical Practice of Patient Participation Group newsletter (Committee to note).

KALC/NALC/SLCC

- a. Copy from NALC of DIS Issue 895
- b. Copy from KALC of The Parish News November 2016
- c. E-mail from KALC re Kent Minerals and Waste Suite Plans consultation guidance

11. To note date of next meeting as 9.1.16 at 7.30pm