

**Otford Parish Council**  
**The School House, 21 High Street, Otford, Kent, TN14 5PG**

Tuesday 3<sup>rd</sup> February

To Members of the Council

You are hereby summoned to attend the 2nd Meeting of 2015 of Otford Parish Council at Otford Village Memorial Hall on Monday 9<sup>th</sup> February at 7.30pm for the purpose of transacting the following business

..... Clerk to the Council

Members of the public and press are warmly invited to attend

There will be a 10 minute Public Forum before the meeting and further representations from the public at the Chairman's discretion during the meeting

AGENDA

1. Apologies for absence.
2. Declarations of Interest not previously declared
3. To receive, approve and sign the minutes of the full Council Meeting held 12<sup>th</sup> January 2015
4. Matters arising from the last minutes.
5. Clerk's report (to note).
6. Overseers' reports
7. District Councillors report
8. Kent County Councillors report
9. Reports from Committees

A. Recreation

- a. To receive the Chairman's report
- b. To receive and agree any recommendations
- c. Copy from OSA of minutes of meeting held 20.1.15 (Committee to note).

B. Planning

- a. To receive the report of the Planning Committee meetings held 21.1.15 & 4.2.15
- b. To receive the Chairman's report
- c. To receive and agree any recommendations
- d. Copy from ASHTAV of Winter magazine 2014/15(Committee to note).
- e. Copy from Rural Housing Alliance of Affordable Rural Housing a guide for Parish Councils (Committee to note)

C. Environment

- a. To receive the Chairman's report
- b. To receive and agree any recommendations
- c. Copy from FCS of Winter Tree Inspection (Committee to note).

#### D. Highways

- a. To receive the Chairman's report
- b. To receive and agree any recommendations

#### E. Services

- a. To receive the report of the Services Committee meeting held 26.1.15
- b. To receive the Chairman's report
- c. To receive and agree any recommendations
- d. Copy of newsletter from PCSO Wright (Committee to note).
- e. Copy from KCC of Library Consultation booklet (Committee to discuss)

#### F. Finance & General Purposes

- a. To receive the report of the F&GP Committee meeting held 2.2.15
- b. To receive the Chairman's report
- c. To receive and agree any recommendations
- d. To approve orders for payment (circulated).
- e. E-mail from Cllr Cracknell re Woodland Cemetery (to discuss)

#### KALC/ACRK/NALC

- a. Notice from KALC of planning Conference to be held 27.3.15
- b. Notice from KALC re Community Awards Scheme 2015

11. To note date of next meeting as 9.3.15 at 7.30pm