

**Otford Parish Council**  
**The School House, 21 High Street, Otford, Kent, TN14 5PG**

Tuesday 2<sup>nd</sup> February

To Members of the Council

You are hereby summoned to attend the 2<sup>nd</sup> meeting of 2016 of Otford Parish Council at Otford Village Memorial Hall on Monday 8<sup>th</sup> February at 7.30pm for the purpose of transacting the following business

..... Clerk to the Council

Members of the public and press are warmly invited to attend

There will be a 10 minute Public Forum before the meeting and further representations from the public at the Chairman's discretion during the meeting

AGENDA

1. Apologies for absence.
2. Declarations of Interest not previously declared
3. To receive, approve and sign the minutes of the full Council Meeting held 11<sup>th</sup> January 2016
4. Matters arising from the last minutes.
5. Councillors reports
6. District Councillors report
7. Kent County Councillors report
8. Chairman's Report
9. Consultations
  - a. Lower Thames Crossing Route Consultation 2016
10. Correspondence
  - a. Kent Minerals and Waste Local Plan 2013-30 Modifications received
  - b. Local Government Boundary Commission Electoral Review of Kent final recommendations received.
11. Reports from Committees

#### A. Amenities (Highways & Services)

- a. To receive the report of the Amenities Committee meeting held 18.1.16
- b. To receive the Chairman's report
- c. To receive and agree any recommendations
- d. E-mail from Kent Resource Partnership re Recycle Now Campaign (Committee to note).

#### B. Finance & General Purposes

- a. To receive the report of the F&GP Committee meeting held 1.2.16
- b. To receive the Chairman's report
- c. To approve orders for payment (circulated).
- d. The Committee recommends a grant payment of £1000 to OVMH for toilet cleaning costs (OPC to approve).
- e. The Committee recommends that a new deposit account is opened with Santander (OPC to approve).
- f. The Committee recommends that new signatory mandates for all banks are drawn up (OPC to approve).
- g. The Committee recommends a donation of £100 to Sevenoaks Volunteer Transport Group (OPC to approve)
- h. E-mail from St Bartholomew's Church re use of The Green for Palm Sunday Service (Committee to note).

#### C. Planning

- a. To receive the report of the Planning Committee meetings held 20.1.16 & 3.2.16
- b. To receive the Chairman's report
- c. To receive and agree any recommendations

#### D. Environment & Recreation

- a. To receive the report of the Environment & Recreation Committee meeting held 25.1.16
- b. To receive the Chairman's report
- c. The Committee recommends approval of a grant for £320 to OUFC for mowing (OPC to vote).
- d. The Committee suggested a primary schools Clean for the Queen Poster Competition with 2 x £20 book token prizes (OPC to consider).
- e. E-mail from Kent Downs AONB re Darent Valley online survey (Committee to note).

#### KALC/NALC/SLCC

- a. Copy from NALC of DIS Issue 875

12. To note date of next meeting as 14.3.16 at 7.30pm