

**Otford Parish Council**  
**The School House, 21 High Street, Otford, Kent, TN14 5PG**

Tuesday 5<sup>th</sup> January

To Members of the Council

You are hereby summoned to attend the 1st meeting of 2016 of Otford Parish Council at Otford Village Memorial Hall on Monday 11<sup>th</sup> January at 7.30pm for the purpose of transacting the following business

..... Clerk to the Council

Members of the public and press are warmly invited to attend

There will be a 10 minute Public Forum before the meeting and further representations from the public at the Chairman's discretion during the meeting

AGENDA

1. Apologies for absence.
2. Declarations of Interest not previously declared
3. To receive, approve and sign the minutes of the full Council Meeting held 14<sup>th</sup> December 2015
4. Matters arising from the last minutes.
5. Councillors reports
6. District Councillors report
7. Kent County Councillors report
8. Chairman's Report
9. Consultations
  - a. East facing slips in the vicinity of Junction 5 of M25  
To consider a response from OPC to the study on an appropriate location for the proposed east facing slips
10. Correspondence
  - a. Letter from The Office of Lord –Lieutenant of Kent re Civic Service to be held 15.3.16

## 11. Reports from Committees

### A. Finance & General Purposes

- a. To receive the report of the F&GP Committee meeting held 4.1.16
- b. To receive the Chairman's report
- c. To approve orders for payment (circulated).
- d. To receive and agree the budget and precept for 2016/17 (OPC to agree).
- e. Copy from Knocker & Foskett of Legal Updates (Committee to note).

### B. Planning

- a. To receive the report of the Planning Committee meetings held 23.12.15 & 6.1.16
- b. To receive the Chairman's report
- c. To receive and agree any recommendations

### C. Environment & Recreation

- a. To receive the Chairman's report
- b To receive and agree any recommendations

### D. Amenities (Highways & Services)

- a. To receive the Chairman's report
- b. To receive and agree any recommendations
- c. Copy from SDC of Community Safety News (Committee to note).

### KALC/NALC/SLCC

- a. Copy from NALC of DIS Extra Issue 874
- b. Copy of minutes from KALC of Sevenoaks Area Committee Meeting held 11.12.15 and minutes of AGM.
- c. Copy from KALC of The Parish News December 15

12. To note date of next meeting as 8.2.16 at 7.30pm