

**Otford Parish Council**  
**The School House, 21 High Street, Otford, Kent, TN14 5PG**

Tuesday 4<sup>th</sup> January 2017

To Members of the Council

You are hereby summoned to attend the 1st Meeting of 2017 of Otford Parish Council at Otford Village Memorial Hall on Monday 9<sup>th</sup> January at 7.30pm for the purpose of transacting the following business

..... Clerk to the Council

Members of the public and press are warmly invited to attend

There will be a 10 minute Public Forum before the meeting and further representations from the public at the Chairman's discretion during the meeting

AGENDA

1. Apologies for absence.
2. Declaration of Interest
3. To receive, approve and sign the minutes of the full Council Meeting held 12<sup>th</sup> December 2016
4. Matters arising from the last minutes.
5. Councillors reports
6. District Councillors report
7. Kent County Councillors report
8. Chairman's Report
9. Correspondence
10. Reports from Committees

A. Amenities (Highways & Services)

- a. To receive the Chairman's report
- b. To receive and agree any recommendations
- c. Copy from SDC of Community Safety News December 2016 (Committee to note).

### B. Finance & General Purposes

- a. To receive the report of the Committee meeting held 3.1.17
- b. To receive the Chairman's report
- c. To approve orders for payment (circulated).
- d. To receive and agree any recommendations
- e. Letter from Hospice in The Weald re donations raised for Tree of Light (Committee to note).

### C. Environment & Recreation

- a. To receive the Chairman's report
- b. To receive and agree any recommendations

### D Planning

- a. To receive the report of the Planning Committee meetings held 21.12.16 & 4.1.17.
- b. To receive the Chairman's report
- c. To receive and agree any recommendations

### KALC/NALC/SLCC

- a. Copy from KALC of The Parish News December 2016
- b. Copy from NALC of Legal Topic Notes (Policing your Area), (Adverse Possession Claims) and (Trespass to land and the Criminal Justice and Public Order Act 1994).
- c. Copy from NALC of Audit Appointments.

11. To note date of next meeting as 13.2.17 at 7.30pm