

**Otford Parish Council**  
**The School House, 21 High Street, Otford, Kent, TN14 5PG**

Wednesday 6<sup>th</sup> July

To Members of the Council

You are hereby summoned to attend the 7th Meeting of 2016 of Otford Parish Council at Otford Village Memorial Hall on Monday 11<sup>th</sup> July at 7.30pm for the purpose of transacting the following business

..... Clerk to the Council

Members of the public and press are warmly invited to attend

There will be a 10 minute Public Forum before the meeting and further representations from the public at the Chairman's discretion during the meeting

AGENDA

1. Apologies for absence.
2. To receive, approve and sign the minutes of the full Council Meeting held 13<sup>th</sup> June 2016
3. Matters arising from the last minutes.
4. Councillors reports
5. District Councillors report
6. Kent County Councillors report
7. Chairman's Report
8. Consultations
9. Correspondence
10. Reports from Committees

A. Planning

- a. To receive the report of the Planning Committee meetings held 22.6.16 & 6.7.16
- b. To receive the Chairman's report
- c. To receive and agree any recommendations
- d. Copy from Open Spaces Society of Open Space Summer Magazine (Committee to note).

B. Amenities (Highways & Services)

- a. To receive the Chairman's report
- b. To receive and agree any recommendations
- c. Copy from ICCM of Summer Journal (Committee to note).

C. Finance & General Purposes

- a. To receive the report of the Committee meeting held 4.7.16
- b. To receive the Chairman's report
- c. To approve orders for payment (circulated).
- d. To receive and agree any recommendations
- e. The committee recommends that the Council accepts the quotation from Darenth Valley Forge for a new Tractor Shed Security Door

D. Environment & Recreation

- a. To receive the report of the Recreation & Environment Committee meeting held 27.6.16
- b. To receive the Chairman's report
- c. To receive and agree any recommendations
- d. The Committee recommends that the Council looks again at opening the disabled toilet during the summer holidays (OPC to consider).
- e. Copy from KCPFA of June Newsletter (Committee to note).

KALC/NALC/SLCC

13. To note date of next meeting as 8.8.16 at 7.30pm