

Otford Parish Council
The School House, 21 High Street, Otford, Kent, TN14 5PG

Tuesday 7th June

To Members of the Council

You are hereby summoned to attend the 6th Meeting of 2016 of Otford Parish Council at Otford Village Memorial Hall on Monday 13th June at 7.30pm for the purpose of transacting the following business

..... Clerk to the Council

Members of the public and press are warmly invited to attend

There will be a 10 minute Public Forum before the meeting and further representations from the public at the Chairman's discretion during the meeting

AGENDA

1. Apologies for absence.
2. To receive, approve and sign the minutes of the full Council Meeting held 9th May 2016
3. Matters arising from the last minutes.
4. Councillors reports
5. District Councillors report
6. Kent County Councillors report
7. Chairman's Report
8. Consultations
9. Correspondence
10. Reports from Committees

A. Amenities (Highways & Services)

- a. To receive the report of the Amenities Committee meeting held 23.5.16
- b. To receive the Chairman's report
- c. To receive and agree any recommendations
- d. Copy from SDC of Community Safety Strategy & Action Plan 2016-17 (Committee to note).
- e. Copy from SDC of Shop Safe Stay Safe ID Scheme (Committee to note).

f. Tesco Bags of Help Carrier Bag Scheme (Committee to note).

B. Finance & General Purposes

- a. To receive the report of the Committee meeting held 6.6.16
- b. To receive the Chairman's report
- c. To approve orders for payment (circulated).
- d. To receive and agree any recommendations
- e. The Committee recommends that a new lease is signed for the Eric Dilley Pavilion (OPC to agree)
- f. The Committee recommends that the Council agrees the system of internal control
- g) The Committee recommends that the Council approves the Annual Governance Statement
- h. The Committee recommends that the Council approves the Accounting Statements (OPC to agree)
- i. The Committee recommends that a grant of £1000 is given to the Otford Patient Participation Group to purchase a Heart/blood pressure monitor

C. Environment & Recreation

- a. To receive the report of the Recreation & Environment Committee meeting held 16.5.16
- b. To receive the Chairman's report
- c. To receive and agree any recommendations

D. Planning

- a. To receive the report of the Planning Committee meetings held 11.5.16, 25.5.16 & 8.6.16
- b. To receive the Chairman's report
- c. To receive and agree any recommendations

KALC/NALC/SLCC

13. To note date of next meeting as 11.7.16 at 7.30pm