

**Otford Parish Council**  
**The School House, 21 High Street, Otford, Kent, TN14 5PG**

Tuesday 8<sup>th</sup> November 2016

To Members of the Council

You are hereby summoned to attend the 11th Meeting of 2016 of Otford Parish Council at Otford Village Memorial Hall on Monday 14<sup>th</sup> November at 7.30pm for the purpose of transacting the following business

..... Clerk to the Council

Members of the public and press are warmly invited to attend

There will be a 10 minute Public Forum before the meeting and further representations from the public at the Chairman's discretion during the meeting

AGENDA

1. Apologies for absence.
2. Declaration of Interest
3. To receive, approve and sign the minutes of the full Council Meeting held 10<sup>th</sup> October 2016
4. Matters arising from the last minutes.
5. Councillors reports
6. District Councillors report
7. Kent County Councillors report
8. Chairman's Report
9. Correspondence  
To note ACPO Guidance on Unauthorised Encampments received
10. Reports from Committees

A. Finance & General Purposes

- a. To receive the report of the Committee meeting held 1.11.16
- b. To receive the Chairman's report
- c. To approve orders for payment (circulated).
- d. To receive and agree any recommendations
- e. Copy from Came & Company of Council Matters (Committee to note).

B. Environment & Recreation

- a. To receive the report of the Committee meeting held 31.10.16
- b. To receive the Chairman's report
- c. To receive and agree any recommendations
- d. Copy from CPRE of Planning local involvement. (Committee to note).
- e. Copy from CPRE of Kent Voice magazine (Committee to note).

C Planning

- a. To receive the report of the Planning Committee meetings held 12.10.16, 26.10.16 & 9.11.16.
- b. To receive the Chairman's report
- c. To receive and agree any recommendations

D. Amenities (Highways & Services)

- a. To receive the Chairman's report
- b. To receive and agree any recommendations
- c. Notice from SDC of Road Closure for Remembrance Day (Committee to note).
- d. Copy from SDC of Community Safety News (Committee to note).
- e. Copy from Kent Police of Your Speed newsletter (Committee to note).

KALC/NALC/SLCC

- a. Notice from KALC of AGM & Annual Report to be held 19.11.16
- b. Copy from NALC of DIS Issue 893

11. To note date of next meeting as 12.12.16 at 7.30pm