

Otford Parish Council
The School House, 21 High Street, Otford, Kent, TN14 5PG

Tuesday 4th October 2016

To Members of the Council

You are hereby summoned to attend the 10th Meeting of 2016 of Otford Parish Council at Otford Village Memorial Hall on Monday 10th October at 7.30pm for the purpose of transacting the following business

..... Clerk to the Council

Members of the public and press are warmly invited to attend

There will be a 10 minute Public Forum before the meeting and further representations from the public at the Chairman's discretion during the meeting

AGENDA

1. Apologies for absence.
2. Declaration of Interest
3. To receive, approve and sign the minutes of the full Council Meeting held 12th September 2016
4. Matters arising from the last minutes.
5. Councillors reports
6. District Councillors report
7. Kent County Councillors report
8. Chairman's Report
9. Correspondence
 - a. E-mail from Flamsteed Astronomy Society re use of Recreation Ground for night sightings.
 - b. E-mail from Cllr McGarvey re localized provision of grass cutting.
10. Reports from Committees
 - A. Environment & Recreation
 - a. To receive the Chairman's report
 - b. To receive and agree any recommendations

B. Planning

- a. To receive the report of the Planning Committee meetings held 14.9.16 & 28.9.16
- b. To receive the Chairman's report
- c. To receive and agree any recommendations

C. Amenities (Highways & Services)

- a. To receive the report of the Committee meeting held 3.10.16
- b. To receive the Chairman's report
- c. To receive and agree any recommendations
- d. Letter from KCC re pothole blitz (Committee to note).

D. Finance & General Purposes

- a. To receive the report of the Committee meeting held 3.10.16
- b. To receive the Chairman's report
- c. To approve orders for payment (circulated).
- d. To receive and agree any recommendations.
- e. The Committee recommends that the new quotation for first floor windows be accepted (OPC to consider).
- f. The Committee recommends that OPC provides KCC with a cheque from CIL reserves to ensure work is started promptly on Footpath to Shoreham (OPC to consider).
- g. Letter of thanks from Patient Participation Group re donation (Committee to note).
- h. Letter of thanks from the Kent Downs AONB for the contribution from OPC over the next five years (Committee to note).

KALC/NALC/SLCC

- a. Copy from KALC of Parish News September

11. To note date of next meeting as 14.11.16 at 7.30pm