

**OTFORD
PARISH
COUNCIL**

Parish Clerk:
Sharon Palmer
01959 524808

The School House
21 High Street
Otford Sevenoaks
Kent TN14 5PG

Email: clerk@otfordpc.co.uk

The next meeting of the Finance and General Purposes committee of Otford Parish Council will take place on **Wednesday 3 August 2016** (following the Planning Meeting starting at 9.15am) at the above address.

AGENDA

There will be 10 minute public forum before the start of the meeting.

- 1. Apologies for absence.**
- 2. Disclosures of Interest for items on the Agenda**
- 3. Approval of the Minutes of the meeting held on 3 May 2016.**
- 4. Matters arising.**
- 5. General Financial**
 - 5.1 To receive details of receipts and payments made since the last Council meeting together with details of the last bank reconciliation and approve orders for payment where appropriate.
 - 6.1 To receive an update on any matters arising since the last meeting.
- 7. Car Park**
 - 7.1 To receive an update on any matters arising since the last meeting.
 - 7.2 To receive a copy of the latest figures from Britannia.
- 8. Toilets**
 - 8.1 To receive an update on any matters arising since the last meeting.
- 9. Allotments**
 - 9.1 To receive an update on any matters arising since the last meeting.
- 10. Recreation Grounds/Pond**
 - 10.1 To receive an update on any matters arising since the last meeting.
- 11. School House**
 - 11.1 To receive an update on any matters arising since the last meeting.
 - 11.2 To consider quotes for window replacement.
- 12. Chalkpit**
 - 12.1 To receive an update on any matters arising since the last meeting.
- 13. Other**
 - 13.1 Members to consider asking Gardens of England to clear weeds from well-used footpaths.

14. Correspondence

14.1 A request for a grant has been received from Oxford United Juniors FC to purchase a flail mower for the tractor to replace the one that was broken. The project cost is £1485 of which £500 has been raised. The grant request is for £985.

14.2 Old Chalk New Downs Parish Action Plan.

Members to consider the Parish Action Plan together with a request for funding.

15. Date of next meeting – Monday 5 September 2016