

**OTFORD
PARISH
COUNCIL**

Parish Clerk:
Sharon Palmer
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The School House
21 High Street
Otford Sevenoaks
Kent TN14 5PG

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The next meeting of the Finance and General Purposes committee of Otford Parish Council will take place on **Monday 4 September 2017** (starting at 9:15am) at the above address.

AGENDA

There will be 10 minute public forum before the start of the meeting.

- 1. Apologies for absence.**
- 2. Disclosures of Interest for items on the Agenda**
- 3. Approval of the Minutes of the meeting on 7 August 2017**
- 4. Matters arising.**

- 5. Sports Pavilions/Football Pitches**
 - 5.1 Hale Lane roof repair quotes.

- 6. General Financial**
 - 6.1 To receive details of receipts and payments made since the last Council meeting together with details of the last bank reconciliation and approve orders for payment where appropriate.
 - 6.2 Insurance. The Parish Council insurance has been renewed for a further year. The amount of insurance for the Pond Wall has been increased to £25,000.
 - 6.3 Heritage Centre Recharge.

- 7. Cemetery/Churchyard**

- 8. Car Park**
 - 8.1 To receive an update on any matters arising since the last meeting.
 - 8.2 To receive a copy of the latest figures from Britannia.

- 9. Toilets**
 - 9.1 To receive an update on any matters arising since the last meeting.

- 10. Allotments**
 - 10.1 To receive an update on any matters arising since the last meeting.

- 11. Recreation Grounds/Pond**
 - 11.1 To receive an update on any matters arising since the last meeting.

- 12. School House**
 - 12.1 To receive an update on any matters arising since the last meeting.
 - 12.2 Water leak update.

- 13. Chalkpit**
 - 13.1 To receive an update on any matters arising since the last meeting.

- 14. Other/Correspondence**
 - 14.1 Legal Briefing L04-17 - Reform of Data Protection Legislation – General Data Protection Regulation and Data Protection Bill.

KALC is aware that changes to the Data Protection legislation may impact upon Parish Councils. KALC is monitoring the situation.

15. Date of next meeting – Monday 2 October 2017