

# OTFORD PARISH COUNCIL

Clerk: Mrs. S. Palmer

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Office hours 8.30 to 12.30 Monday to Friday

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The next meeting of the Finance and General Purposes committee of Otford Parish Council will take place on Monday 1 July 2015 at 9.15am at the above address.

## AGENDA

There will be 10 minute public forum before the start of the meeting

1. Apologies for absence.
2. Approval of the minutes of the meeting on 1 June 2015 and matters arising from these minutes.
3. Matters arising.

### **To consider the items below and make any necessary recommendations:**

#### **4. General Financial**

- 4.1 To receive details of receipts and payments made since the last Council meeting together with details of the last bank reconciliation and approve orders for payment where appropriate.

- 4.2 Pension arrangements.

- 4.3 Allocation of Reserves.

- 4.4 Change of bank signatories.

#### **5. Cemetery**

- 5.1 To receive an update on any financial matters arising since the last meeting.
- 5.2 Consider the boundaries of Sevenoaks Town in relation to being a contiguous parish.

#### **6. Car Park**

- 6.1 To receive an update on any matters arising since the last meeting.

#### **7. Toilets**

- 7.1 To receive an update on any matters arising since the last meeting.

#### **8. Allotments**

- 8.1 To receive an update on any matters arising since the last meeting and consider:

#### **9. Recreation grounds/pond**

- 9.1 To receive an update on any matters arising since the last meeting and consider:

#### **10. School House**

- 10.1 To receive an update on any matters arising since the last meeting.

**11. Chalkpit**

11.1 To receive an update on any matters arising since the last meeting.

**12. Other**

**13 Correspondence**

13.1 Unity Trust Bank has written to advise that certain Local Authorities may be eligible to be protected by the Financial Services Compensation scheme. Eligibility is dependent on the precept/budget of the local authority. Unity Trust has been advised of the precept for Otford PC.

Date of next meeting – 3 August 2015 at 9.15am