

**OTFORD
PARISH
COUNCIL**

Parish Clerk:
Sharon Palmer
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The School House
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Otford Sevenoaks
Kent TN14 5PG

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The next meeting of the Finance and General Purposes committee of Otford Parish Council will take place on **Monday 6 March 2017** (starting at 9:15am) at the above address.

AGENDA

There will be 10 minute public forum before the start of the meeting.

1. **Apologies for absence.**
2. **Disclosures of Interest for items on the Agenda**
3. **Approval of the Minutes of the meeting on 6 February 2017**
4. **Matters arising.**
5. **General Financial**
 - 5.1 To receive details of receipts and payments made since the last Council meeting together with details of the last bank reconciliation and approve orders for payment where appropriate.
 - 5.2 Members to consider the quotation for an Insurance Reinstatement Cost Assessment.
 - 5.3 Members to consider the quotation for potentially increasing the number of mowing cuts of the whole Recreation Ground to 21 during the year.
 - 5.4 Members to consider the purchase of two dog waste bins.
6. **Car Park**
 - 6.1 To receive an update on any matters arising since the last meeting.
 - 6.2 To receive a copy of the latest figures from Britannia.
7. **Toilets**
 - 7.1 To receive an update on any matters arising since the last meeting.
8. **Allotments**
 - 8.1 To receive an update on any matters arising since the last meeting.
9. **Recreation Grounds/Pond**
 - 9.1 To receive an update on any matters arising since the last meeting.
10. **School House**
 - 10.1 To receive an update on any matters arising since the last meeting.
11. **Chalkpit**
 - 11.1 To receive an update on any matters arising since the last meeting.
12. **Other**

13. Correspondence

- 13.1 A request for a donation has been received from the Kent, Surrey & Sussex Air Ambulance Trust.
- 13.2 A request for a donation has been received from West Kent Mediation.
- 13.3 A copy of the table showing the changes in Band D payments for the local parishes for 2017-18 has been received and circulated.

14. Date of next meeting – Monday 3 April 2017