

OTFORD PARISH COUNCIL	Parish Clerk: Sharon Palmer 01959 524808 Email: clerk@otfordpc.co.uk	The School House 21 High Street, Otford Sevenoaks Kent TN14 5PG
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AGENDA for a MEETING of the OPC PLANNING COMMITTEE at The School House on Wednesday 3 August 2016 from 9:15am

There will be a 10 minute Public Forum before the meeting and further representations from the public at the Chairman's discretion during the meeting.

1. Apologies for Absence
2. Declarations of interest not previously notified
3. To agree the Minutes of the previous meeting
- 4a. New applications – To submit consultation responses for the applications below and any other applications that require a response before the next meeting of the Committee.

Application reference	Address	Description	OPC Recommendation	SDC Decision
SE/16/01978/HOUSE	Leighs, Shoreham Road, Otford	Proposed roof alterations with new rear gable. Proposed front porch. Comments by 5 August 2016.		
SE/16/02003/FUL	Russell House School, Station Road, Otford	Erection of a new single storey dining hall with kitchen, music rooms and changing facilities on the site of an existing tennis court and a new/extended drop off area next to the proposed dining hall court. Construction of a new multi-use games area to the rear of the site. Comments by 8 August 2016.		
SE/16/02146/FUL	The Oast House, Broughton Manor, High Street, Otford	Demolition of existing Barn. Comments by 10 August 2016.		
SE/16/02264/MMA	Devon House, 49 High Street, Otford	Minor material amendment to SE/15/03309/HOUSE (Removal of front right hand dormer, reduce height of left hand front dormer. Reduce the height and width of rear dormer) to alter the rear dormer dimensions. Comments by 18 August 2016.		

4.b Results				
SE/16/00620/HOUSE	96 Evelyn Road, Oxford	Loft conversion to include two dormers to the rear, one dormer and roof light to the front, rear roof extension with flat roof and roof light on top.	Support	Granted
SE/16/01264/HOUSE	69 Sidney Gardens, Oxford	Erection of a single storey rear/side extension. Alterations to roof and fenestration. Internal alterations.	Support	Granted
SE/16/01586/HOUSE	78 High Street, Oxford	Demolition of existing shed. Erection of a single storey side extension and a front porch.	Support	Granted
SE/16/01640/HOUSE	Woodside, 9 Greenhill Road, Oxford	Demolition of conservatories and erection of single storey rear extension with two roof lights with new retaining wall to form patio area with steps.	Support	Refused
5. District Councillor's Report				
6. Other				
a. Trees				
SE/16/02147/WTCA The Oast House, Broughton Manor, High Street, Oxford. Fell four trees in the Conservation Area (for information only).				
SE/16/02250/WTCA Quies, High Street, Oxford. Clear dead wood from lower crown of Ash and inspect Ash dieback. Reduce crowns of 2 Quince and 2 Apple Trees by a max of 1.5m diameter (CA) (for information only).				
b. Updated copy of Legal Topic Note 60 concerning Copies of Planning Documents (hard copies for members will be available at the meeting).				
c. SE/16/01568/HOUSE – Greenhill House, Shoreham Road, Oxford – The erection of a single storey rear extension. This application is no longer valid and is not under consideration. SDC Planning requires first floor plans, roof plans and cross sectional elevation drawings to be submitted.				
Date of next meeting: 17 August 2016 at 9:15am in The School House.				