

OTFORD	Parish Clerk:	The School House
PARISH	Sharon Palmer	21 High Street
	01959 524808	Otford Sevenoaks
COUNCIL	Email: clerk@otfordpc.co.uk	Kent TN14 5PG

AGENDA for a MEETING of OPC RECREATION & ENVIRONMENT COMMITTEE

at The School House on Monday 25 January 2016 from 7:30pm

Public Forum: There will be a 10 minute Public Forum before the meeting and further representations from the public at the Chairman's discretion during the meeting.

1. Apologies for Absence.
2. Declarations of Interest.
3. Minutes – To approve the Minutes of the previous meeting held on 30 November 2015.
4. Matters arising from the previous meeting not covered elsewhere on the agenda.

5. Allotments
 - a To receive the report from the Parish Agent Appendix 1
 - b To receive the report from the OAA Appendix 2
 - c Pruning of overgrown Apple trees on allotment and willow scrub.

6. OSA – To receive the report from the OSA Appendix 3

7. High Street Recreation Ground
 - a To receive an update and the report from Brian Thomas, consider any items below and make any recommendations. Appendix 4
 - b Park Leisure meeting with BT to discuss replacement of playground furniture.

8. Chalk Pit
 - a To receive an update and the report from Brian Thomas, consider any items below and make any necessary recommendations.

9. Hale Lane Recreation Ground/Pavilion
 - a To receive an update and the report from Brian Thomas, consider any items below and make any necessary recommendations.

10. Oxenhill Wood
 - a To receive an update and the report from Brian Thomas and make any necessary recommendations.

11. Village Green, Pond and Palace Field
 - a To receive an update and the report from Brian Thomas, consider any items below and make any necessary recommendations.
 - b Proposed Willow tree felling.

12. Cemetery/Palace Park Wood
 - a To receive an update and make any necessary recommendations.

13. Youth Activities
 - a To receive an update and make any necessary recommendations.
 - b Family Fun Days – Dates for 2016 and booking of Village Hall.

14. Correspondence
 - a A request for a grant in the sum of £320 for additional mowing has been received from Otford United Football Club. Members to consider.

15. Other Matters
 - a Work parties – Clean for the Queen.
 - b Purchase and maintenance of small planter for the traffic island opposite The Crown.

16. Date of Next Meeting – Monday 21 March 2016 at 7:30pm.

