

**OTFORD
PARISH
COUNCIL**

Parish Clerk:
Sharon Palmer
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The School House
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Otford Sevenoaks
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AGENDA for a MEETING of OPC RECREATION & ENVIRONMENT COMMITTEE

at The School House on Monday 30 November 2015 from 7:30pm

Public Forum: There will be a 10 minute Public Forum before the meeting and further representations from the public at the Chairman's discretion during the meeting.

1. Apologies for Absence.
2. Declarations of Interest.
3. Minutes – To approve the Minutes of the previous meeting held on 5 October 2015.
4. Matters arising from the previous meeting not covered elsewhere on the agenda.
5. Allotments
 - a To receive the report from the Parish Agent Appendix 1
 - b To receive the report from the OAA Appendix 2
6. OSA
 - a To receive the report from the OSA Appendix 3
7. High Street Recreation Ground and Solar System
 - a To receive the report from Brian Thomas Appendix 4
 - b To receive and consider the Annual Playground Inspection Report carried out by Craigdene Ltd. Appendix 5
 - c To consider the quotation for grass cutting in the Recreation Ground for 2016.
8. Chalk Pit
 - a To receive an update and make any necessary recommendations.
9. Hale Lane Recreation Ground/Pavilion/Telston Park
 - a To receive the report from Brian Thomas and to make any necessary recommendations.
10. Oxenhill Woods
 - a To receive the report and update and make any necessary recommendations.
11. Palace Park Wood
 - a To receive an update and make any necessary recommendations.
12. Village Green and Pond
 - a To receive an update and make any necessary recommendations.
13. Youth Activities
 - a To receive an update and make any necessary recommendations.
 - b Family Fun Days – Feedback and dates planned for 2016.
14. Correspondence
15. Other Matters
 - a Work parties.
16. Date of Next Meeting – Monday 1 February 2015 at 7:30pm.