

**OTFORD
PARISH
COUNCIL**

Parish Clerk:
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The School House
21 High Street
Otford Sevenoaks
Kent TN14 5PG

AGENDA for a MEETING of OPC RECREATION AND ENVIRONMENT COMMITTEE

at The School House on Monday 15 June 2015 from 7:30pm

1. Appointment of Chairman
2. Appointment of Vice-Chairman
3. Co-option to the Committee of Mrs E Ward
4. Apologies for Absence
5. Declarations of Interest
6. Minutes – To approve the Minutes of the previous meetings held on 30 March 2015 (Recreation Committee) and 3 March 2015 (Environment Committee).
7. Matters Arising
Matters arising from the Minutes of the previous meetings not on the Agenda.
8. Allotments
 - a To receive the report from the Parish Agent. Appendix 1
 - b To receive the report from the OAA. Appendix 2
9. OSA
 - a. To receive the report from the OSA. Appendix 3
 - b. Future planning following the expiry of the lease on the football pavilion in 2016.
10. High Street Recreation Ground and Solar System
 - a. To receive the report from Brian Thomas. Appendix 4
 - b. Update on vandalism in the Playground and Car Park area.
11. Chalk Pit
 - a. To receive and update and make any necessary recommendations.
12. Hale Lane Recreation Ground/Pavilion/Telston Park
 - a. To receive the report from Brian Thomas and to make any necessary recommendations
13. Oxenhill Woods
 - a. To receive report and update and make any necessary recommendations. Appendix 5
14. Palace Park Wood
 - a. To receive report and update and make any necessary recommendations.
15. Village Green and Pond
 - a. Arrange work party to carry out work on rose border (lhs of Palace Approach path); remove winter debris from shrub border.
 - b. Update on state of signage in Conservation Area and arrange work party to clean signage and smarten up the area.
16. Youth Activities
 - a. To receive an update and make any necessary recommendations.
 - b. Family fun days. Dates planned for this year are Monday 27 July and Friday 30 October.

17. Correspondence

18. Any Other Business

a. Areas of responsibility.

11 Date of Next Meeting

Monday 3 August 2015 at 7:30pm.