

<b>OTFORD</b>	Parish Clerk:	The School House
<b>PARISH</b>	Sharon Palmer	21 High Street
	01959 524808	Otford Sevenoaks
<b>COUNCIL</b>	Email: clerk@otfordpc.co.uk	Kent TN14 5PG

**AGENDA for a MEETING of OPC RECREATION & ENVIRONMENT COMMITTEE**

at The School House on Monday 30 January 2017 from 7:30pm

Public Forum. There will be a 10 minute Public Forum before the meeting and further representations from the public at the Chairman's discretion during the meeting.

1. Apologies for Absence
2. Declarations of Interest
3. Minutes – To approve the Minutes of the previous meeting held on 31 October 2016.
4. Matters arising from the previous meeting not covered elsewhere on the agenda.
  
5. Allotments
  - a To receive the report from the Parish Agent Appendix 1
  - b To receive the report from the OAA Appendix 2
  - c Lease terms for the Allotments Appendix 3
6. OSA - To receive the report from the OSA. Appendix 4
7. High Street Recreation Ground
  - a To receive an update and the report from Brian Thomas and make any necessary recommendations. Appendix 5
8. Chalk Pit
  - a To receive an update and the report from Brian Thomas and make any necessary recommendations.
  - b Potential works in the Chalk Pit by NWKCP and liaising with them.
9. Hale Lane Recreation Ground/Pavilion/Telston Park
  - a To receive an update and the report from Brian Thomas and make any necessary recommendations.
10. Oxenhill Wood
  - a To receive an update and the report from Brian Thomas and make any necessary recommendations.
  - b Oxenhill grant application.
11. Village Green, Pond and Palace Field
  - a To receive an update and the report from Brian Thomas and make any necessary recommendations.
12. Cemetery/Palace Park Wood
  - a To receive an update and the report from Brian Thomas and make any necessary recommendations.
13. Youth Activities
  - a To receive an update.
14. Correspondence
15. Other Matters
  - a Work parties
16. Date of Next Meeting – Monday 27 March 2017 at 7:30pm.