

Minutes of the F&GP Committee 30 March 2015

Present:- Cllr.J Edwards-Winser (Chairman), Cllr.Mrs J Lawrey, Cllr. M Whitehead, Clerk

Apologies;- None – all present

1. The minutes of the March meeting were approved as a true record

2. Matters arising from previous meetings

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|-----|--|-------------------------|
| 2.1 | Estimates for works to the front entrance, path, hedge, dropped kerb to be examined. None were provided. | 7.3 Services Continuing |
| 2.2 | The toilet refurbishment to be costed. Further estimated to be obtained. | 6.10 JV/JE-W Continuing |
| 2.3 | It has been advised by the Scouts that the turf lifted from the area of the November bonfire is no longer viable. The area has now been re-seeded. | 1/15 Clerk Completed |

3. Finance

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|-----|---|----------------------|
| 3.1 | The receipts and payments were received together with the bank reconciliation. After some discussion orders for payment were approved. | |
| 3.2 | It was noted that there were some anomalies in the cash flow spread sheet. The chairman volunteered to examine the formulae used in creating the final three columns. The clerk would forward the electronic version. | 5/15 Chairman/ Clerk |

4. Cemetery/Churchyard

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|-----|---|--|
| 4.1 | Nothing financial to report | |
| 4.2 | A response has been received from the Church of England and NALC regarding financial responsibility for the monuments in the churchyard. In the first instance the 'owner' is responsible, but in the final analysis the responsibility could lie with OPC if no owner can be traced. | |
| 4.3 | It was agreed to leave the discussion on the density of graves in the Cemetery until after the new council has been elected | |

5. Car Park

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|-----|---|---------------|
| 5.1 | Faulty lights on the Village Hall. It was agreed that OPC should investigate the fault condition. | 6/15 Chairman |
| 5.2 | Income less VAT to date is £5741. The situation is being monitored. | |

6. Toilets

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|-----|--|---------------|
| 6.1 | A new timer for the door locks has been purchased and will be installed in the near future. The locks are now working correctly. | 7/15 Chairman |
| 6.2 | The bill is awaited for clearing the drains of a blockage. The Clerk will approach Thames Water for a refund. | 8/15 Clerk |
| 6.3 | The Clerk will find out the cost of installing 4 x large lockable toilet roll holders. | 9/15 Clerk |

7. Allotments

7.1 It is understood that the new gates have been installed and that a request for a permanent base for the car park is now required. OPC awaiting input from the allotment association

8. Recreation Grounds/Pond

8.1 A final quotation for renovation of the swing at Hale Lane is awaited. Expenditure up to £260 + delivery was agreed.

8.2 It was agreed that the sale of the unused roller should go ahead. The clerk to write to the purchaser.

**10/15
Clerk**

9. School House

9.1 Quotes for paving the front garden have been received are still awaiting assessment by the Services committee

9.2 It was agreed that OPC should accept the offer by BT to upgrade to Fibre Optic at a cost of £5/month for the next 24 months.

10. The Chalk Pit

10.1 Nothing financial to report

11. Correspondence.

11.1 It was agreed that the clerk should attend the clerks conference at Lenham in June

11.2 A letter has been received from Rialtas advising of extensive updates to the Alpha accounting system. Rialtas offer to load the new system onto a client's server for £50. This was agreed.

DATE OF NEXT MEETING

The next meeting will be held on **Monday 20th April** 2015 at 09.15

There being no other business to discuss this meeting was closed at 11.30am

Signed.....Chairman

Dated