

OTFORD PARISH COUNCIL	Parish Clerk: Sharon Palmer 01959 524808 Email: clerk@otfordpc.co.uk	The School House 21 High Street Otford Sevenoaks Kent TN14 5PG
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MINUTES of a MEETING of the OPC PLANNING COMMITTEE at The School House on Wednesday 1 March 2017 from 9:15am

Present: Cllr J Verrall (in the Chair), Cllrs N Rushby and J Howe
 Also Present: District Councillor J Edwards-Winser
 Clerk: Mrs S Palmer

Public Forum – no members of the public were present.

1. Apologies for Absence were received from Cllr M Whitehead and Mr R Shelton.
2. Declarations of interest not previously notified - None.
3. The Minutes of the previous meeting held on 15 February 2017 were AGREED as being an accurate record of the meeting.
- 4 a. New applications – The following applications were considered and recommendations will be submitted to Sevenoaks District Council.

Application reference	Address	Description	OPC Recommendation	SDC Decision
SE/17/00389/HOUSE	13 The Old Walk, Otford	Demolition of existing sun room and kitchen. Conversion of double garage into habitable space. Ground floor extension. Comments by 13 March 2017.	Support. The application appears to comply with planning regulations.	
4.b Results				
SE/16/03956/FUL	Bramble Cottage, Shoreham Road, Otford	Subdivision of the existing plot, demolition of existing outbuildings and the erection of a new 5 bedroom dwelling with a linked garage. New access drive and vehicle crossover.	Support	Granted
SE/16/03957/HOUSE	Bramble Cottage, Shoreham Road, Otford	Demolition of rear conservatory and single storey side facing lean-to. Erection of a two storey side extension, single storey rear orangery and two storey gable element to the front façade. New dormers to the rear elevation with minor alterations to the front and rear fenestration Extension of the existing loft space Erection of a new garage and annex to the front of the property with an amended driveway and relocated vehicle crossover.	Support	Granted

SE/16/03303/ADV	Mcdonalds Restaurant, Riverside Retail Park, Old Oxford Road, Sevenoaks	Installation of 9 no. signs to accommodate the new drive thru layout.	Support	Granted
SE/16/03296/FUL	Mcdonalds Restaurant, Riverside Retail Park, Old Oxford Road, Sevenoaks	Reconfiguration of the car park and drive thru lane to accommodate the introduction of side by side ordering, including a new island for signage and amendments to kerb lines with associated works to the site. Alterations to elevations include a new "Folded Roof" concept, comprising of new aluminium cladding to the roof, and new style drive thru booths. Installation of extensions, totaling 27 sqm. The installation of 2 no Customer Order Displays (COD). New fascia signs to be installed. Installation of container and associated works.	Support	Granted
SE/16/03297/ADV	Mcdonalds Restaurant, Riverside Retail Park, Old Oxford Road, Sevenoaks	Installation of new and retention of existing fascia signs: new suite to comprise 3 no. white "MCDONALDS" text signs and 4 no. yellow "GOLDEN ARCH" symbols.	Support	Granted
SE/16/03912/HOUSE	16 The Butts, Oxford	Loft conversion with front dormer addition to existing roof.	Objection	Refused

5. District Councillor's Report

District Councillor Edwards-Winsor advised that a nationwide initiative is being undertaken to alter TV transmitter frequencies to free up space. Any changes to the Oxford transmitter will be announced in the future.

6. Other

A request has been received by the Parish Council from the Oxford United Football Clubs for a single post and rail fence to be inserted in front of the Eric Dilley Pavilion on the Recreation Ground. The fence is intended to remain for the whole playing season and then removed until the following season. There is also an intention to put up advertising material on the fence.

It will be suggested that the football clubs may have to get planning permission for a fence in the Conservation Area. This will be discussed further at the next Council Meeting on 13 March 2017.

Date of next meeting: 15 March 2017 at 9:15am in The School House.