

OTFORD PARISH COUNCIL	Parish Clerk: Sharon Palmer 01959 524808 Email: clerk@otfordpc.co.uk	The School House 21 High Street Otford Sevenoaks Kent TN14 5PG
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MINUTES of a MEETING of the OPC PLANNING COMMITTEE at The School House on Wednesday 25 October 2017 from 9:15am

Present: Cllr M Whitehead (in the Chair), Cllr N Rushby, Mr R Shelton (co-opted).
 Also Present: District Councillor J Edwards-Winsler,
 Clerk: S Palmer

Public Forum. No items were raised in the Public Forum.

1. Apologies for Absence - None.
2. Declarations of interest not previously notified - None.
3. Minutes of the previous meeting. **RESOLVED** - the Minutes of the previous meeting held on 11 October 2017 were agreed and signed as being an accurate record of the meeting.
- 4 a. New applications – The following applications were considered at the meeting. OPC recommendations will be forwarded to Sevenoaks District Council.

Application reference	Address	Description	OPC Recommendation	SDC Decision
SE/17/03053/HOUSE	78 Evelyn Road, Otford	Erection of a single storey side and rear extension with rooflights. Raising the roof, rear and front dormers and hip to gables to form rooms in roof. Comments by 2 nd November 2017	Support. The application appears to meet planning regulations.	
SE/17/03229/HOUSE	55 Sidney Gardens, Otford	Demolition of rear extension and part side extensions, front porch and chimney. Erection of a 2 storey rear extension and front porch. Reconstruction of existing single storey side extension. Raising the roof to convert the existing roof space into additional accommodation with rooflights and dormers to front and side. Internal alterations. Erection of a detached garden room. Comments by 6 th November 2017	Objection. The dormer window in the north west side elevation appears to be overlooking.	
<u>4.b Results</u>				
SE/17/02612/HOUSE	42 Well Road, Otford	Demolition of existing attached garage. Erection of single-storey side extension, with overhang to the front and side.	Support	Granted

SE/17/02698/HOUSE	35 Pilgrims Way West, Oxford	Partial demolition of the site. Erection of a side/rear extension with rooflight.	Support	Granted
SE/17/02685/HOUSE	36 High Street, Oxford	Demolition and replacement of existing conservatory with new lean-to roof. Erection of a two storey rear extension with hipped gable roof. Installation of rooflight.	Objection	Granted

5. Trees

SE/17/03219/WTCA – 21 High Street, Oxford.

Development: T1 Willow, Eastern side of Oxford Pond. Pollard the tree at the union at approx. 20ft. CA - APPROVED.

6. District Councillor's Report

There were no items to report.

7. Neighbourhood Plan

The first meeting is scheduled for 2 December at 2:30pm in the Memorial Hall. This meeting is for the purpose of explaining the process to the village and seeking support for the production of a Plan.

Flyers and noticeboards will be produced to advertise the event.

8. Other

The Committee noted an email from Historic England advising that someone has made an application to have the Oxford War Memorial listed. Historic England will consider whether the War Memorial holds special architectural or historic interest before making a recommendation.

The meeting closed at 10:30am.

Date of next meeting: 8 November 2017 at 9:15am in The School House.