

<b>OTFORD PARISH COUNCIL</b>	Parish Clerk: Sharon Palmer 01959 524808 Email: clerk@otfordpc.co.uk	The School House 21 High Street Otford Sevenoaks Kent TN14 5PG
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**MINUTES of a MEETING of the OPC PLANNING COMMITTEE at The School House on Wednesday 27 April 2016 from 9:15am**

Present: Cllr M Whitehead (in the Chair)  
Cllr N Rushby, Cllr J Verrall, Mr R Shelton (co-opted)

Also Present: District Councillor J Edwards-Winsler,  
1 Member of the public

Clerk: Mrs S Palmer

Public Forum - No items were raised in the Public Forum.

1. Apologies for Absence - None.
2. Declarations of interest not previously notified - None.
3. To agree the Minutes of the previous meeting - RESOLVED that the Minutes of the meeting held on 13 April 2016 be signed as an accurate record.
- 4 a. New applications – The following applications were considered and the consultation responses will be sent to Sevenoaks District Council.

Application reference	Address	Description	OPC Recommendation	SDC Decision
SE/16/00804/HOUSE	25 Knighton Road, Otford	Conversion of existing garage into habitable space with bay window to front elevation. Erection of a pitched roof to front porch extending over new bay window. Demolition of existing conservatory to allow for the erection of single storey rear extension. Various internal and fenestration alterations. Comments by 3 May 2016.	<b>Support</b>	
SE/16/00862/HOUSE	Rosemar Cottage, 17 Station road, Otford	Erection of a first floor rear extension with front dormer. Conversion of garage into habitable space. Comments by 11 May 2016.	<b>Support subject to the 45 degree light rule not being exceeded. We are concerned that the proposed extension will considerably overshadow the neighbouring property.</b>	

SE/16/00948/MMA	Holmewood, 8 Bubblestone Road, Oxford	Minor material amendment to application SE/15/01748/HOUSE - Double storey extensions to the right hand flank and rear, single storey extension to the left hand side. The demolition of the existing single storey rear extension. New crossover. Amendment: to show removal of kitchen windows to provide new external doors. Formation of 3 no. new velux windows to the loft space. Tile hung to be removed all round and replaced with a render finish. Comments by 9 May 2016.	<b>Support</b>	
SE/16/01007/FUL	Crown Inn, 10 High Street, Oxford	Demolition of existing extensions and erection of a two storey rear extension to enlarge bar area to ground floor and office units to first floor. Comments by 11 May 2016.	<b>Support. The Parish Council would appreciate a condition being added that the street scene should be preserved and if replacement windows are required, they should be complimentary to the Conservation Area.</b>	
SE/16/01105/HOUSE	13 The Butts, Oxford	Demolition of the existing double garage/utility room and the erection of a new single storey side extension. The construction of new detached double garage. Comments by 12 May 2016.	<b>Support</b>	
<b>4.b Results</b>				
SE/16/00320/HOUSE	Ditton Cottage, 16 Rye Lane, Oxford	Demolition of existing garage to facilitate the erection of a single storey side and rear extension to include glazed lantern light.	<b>Support</b>	<b>Granted</b>
SE/16/00066/HOUSE	Kent House, The Green, Oxford	Demolition of existing garage and shed. Erection of a single storey rear and side extension together with alteration to entrance gateway and swimming pool in garden.	<b>Objection</b>	<b>Refused</b>
SE/16/00203/HOUSE	Lower Barn Cottage, Park Farm, High Street	Proposed cellar and single storey extension to northeast facing elevation.	<b>Support</b>	<b>Granted</b>
SE/16/00268/HOUSE	52 Pilgrims Way East,	Removal of existing roof and erection of a new roof of	<b>Objection</b>	<b>Refused</b>

	Oxford	increased height, incorporating habitable rooms within roof space and dormer windows to both side elevations. Demolition of existing garage to facilitate the erection of a two storey side extension. External insulation to walls and rendered above damp-proof course. Changes to external fenestration to include Juliet balcony to ground floor at rear. Internal alterations.		
SE/16/00393/HOUSE	23 Willow Park, Oxford	Demolish the garage, construct a two storey and a single storey side extension and a single storey rear extension with roof lights and parking space to front of dwelling.	<b>Support</b>	<b>Granted</b>
<u>4.c Trees</u>				
SE/16/01155/WTCA	Moat Cottage, Station Road, Oxford	Fell 1 Willow Tree in the Conservation Area.	The Parish Council noted this application.	
<p><u>5. District Councillor's Report</u> - No new matters were raised.</p> <p><u>6. Other</u></p> <p>The meeting closed at 10:30am.</p> <p>Date of next meeting: 11 May 2016 at 9:15am in The School House.</p>				