

OTFORD PARISH COUNCIL	Parish Clerk: Sharon Palmer 01959 524808 Email: clerk@otfordpc.co.uk	The School House 21 High Street Oxford Sevenoaks Kent TN14 5PG
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MINUTES of a MEETING of the OPC PLANNING COMMITTEE at The School House on Wednesday 27 September 2017 from 9:15am

Present: Cllr M Whitehead (in the Chair), Cllr N Rushby, Mr R Shelton (co-opted)
 Also Present: District Councillor J Edwards-Winsor, Mr & Mrs Drake
 Clerk: Mrs S Palmer

Public Forum. Mr & Mrs Drake commented that they had not received a letter informing them of the planning application on a neighbouring property. They are listed in the online documents as being consulted but no letter has been received. Other neighbours have reported a similar lack of communication from Sevenoaks District Council. Mr & Mrs Drake advised that if they had not seen a notice in the local paper, they would never have known about it. District Councillor J Edwards-Winsor will ask the Planning Officer at Sevenoaks District Council to confirm that the consultation letters were issued.

1. Apologies for Absence. None.
2. Declarations of interest not previously notified. None.
3. To agree the Minutes of the previous meeting. RESOLVED that the Minutes of the previous meeting held on 13 September were agreed and signed as being an accurate record of the meeting.
- 4 a. New applications. The following applications were considered at the meeting. OPC recommendations will be forwarded to Sevenoaks District Council.

Application reference	Address	Description	OPC Recommendation	SDC Decision
SE/17/02752/HOUSE	Burfield, Pilgrims Way East, Oxford	Erection of a double storey side extension with a dormer to the rear and rooflights to the front. Comments by 4 October 2017.	Objection. The proposal would increase the existing bulk of the property which has resulted from the slow creepage of several extensions. The original house has now doubled in size and has been extended at both ends.	
SE/17/02885/MMA	10 Shinecroft, Oxford	Minor material amendment to application SE/17/01887/HOUSE for the erection of a first floor side extension creating 2 new dormers. Extension to existing outbuilding and relocating an existing garage to show single storey porch extension on front elevation and provision of proportionate flat roof dormer to serve attic space. Comments by 4 October 2017.	Objection. The proposed dormer is not subservient and not below the existing roofline and as such conflicts with the RESPB as well as the Oxford Village Design Statement. Comments: A rooflight would perform the same function. We believe this is not a MMA, it is a planning request for a new window.	

4.b Results				
SE/17/02249/HOUSE	Foxhole, 14 Greenhill Road, Oxford	Demolishing existing garage. Erection of a two storey double garage, to include a swimming pool room and a gym room in the roof with rooflights.	Support	Granted
<p><u>5. District Councillor's Report</u> - No items were reported.</p> <p><u>6. Response to SDC Local Plan</u> Oxford Parish Council Planning Committee has prepared a formal response to the SDC Local Plan Consultation.</p> <p><u>7. Trees</u> SE/17/02971/WTCA – Vicarage, The Green, Oxford. Development: Mature Cedar of Lebanon – remove all major and significant deadwood over 25mm diameter. Spruce – raise crown of approximately 3.0m (TCA).</p> <p><u>8. Green Car Parking</u> – This topic has moved from Planning and is now part of the Village Car Parking Strategy which is being prepared by the OPC Traffic Group.</p> <p><u>9. Other</u> It was reported that the LED rope lights that have been installed on the outside of the Woodman Public House are exceptionally bright and lights up the whole area until late in the evening. It was agreed that this will be reported to SDC Enforcement and the Conservation Officer for further investigation.</p> <p>Councillor Rushby reported that only one formal response has been received from businesses in the Vestry Estate area. They were subsequently contacted by phone and indicated that if required to move, they would stay in the area. A further conversation with the site owners indicated that there is still space to develop a small number of units in the North-East area of Vestry if necessary. Cllr Rushby will prepare a report on his findings.,</p> <p>Neighbourhood Plan. It was agreed that Cllr Edwards-Winsor will speak to SDC regarding registering interest from Oxford Parish Council to produce a Neighbourhood Plan.</p> <p><u>10. Date of next meeting:</u> 11 October 2017 at 9:15am in The School House.</p> <p>The meeting closed at 11:20am.</p>				