

<p><b>OTFORD PARISH COUNCIL</b></p>	<p>Parish Clerk: Sharon Palmer 01959 524808 Email: clerk@otfordpc.co.uk</p>	<p>The School House 21 High Street Otford Sevenoaks Kent TN14 5PG</p>
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**MINUTES of a MEETING of the OPC PLANNING COMMITTEE at The School House on Wednesday 2 August 2017 from 9:15am**

Present: Cllr M Whitehead (in the Chair), Cllr N Rushby, Mr R Shelton (co-opted).  
 Also Present: District Councillor Edwards-Winser  
 Clerk: Mrs S Palmer

Public Forum. No items were raised in the Public Forum.

1. Apologies for Absence - None.
2. Declarations of interest not previously notified - None.
3. Minutes of the Previous Meeting. It was RESOLVED that the Minutes of the previous meeting held on 19 July were agreed and signed as being an accurate record of the meeting.
- 4 a. New applications. The following applications were considered and the recommendations will be forwarded to Sevenoaks District Council.

Application reference	Address	Description	OPC Recommendation	SDC Decision
SE/17/02249/HOUSE	Foxhole, 14 Greenhill Road, Otford	Demolish existing garage. Erection of a two storey double garage, to include a swimming pool room and a gym room in the roof with roof lights. Comments by 10 August 2017.	<b>Support. The application appears to meet planning requirements.</b>	
<u>4.b Results</u>				
SE/17/01637/HOUSE	Lower Barn Cottage, Park Farm, High Street, Otford	Proposed cellar.	<b>Support</b>	<b>Granted</b>
<p><u>5. Appeal</u>                      SE/16/03867/HOUSE – 28 The Butts, Otford. An appeal was lodged under section 78 of the Town and Country Planning Act 1990 against a refusal by Sevenoaks District Council to grant planning permission for a ‘First floor extension, single storey side and rear extension with rooms in the roof, a loft extension and improvements to the external appearance.                      Following consideration by the Planning Inspectorate, the decision is that the appeal will be dismissed.</p>				

6. District Councillor's Report

Cllr Edwards-Winser updated the Committee on the progress of two applications that are going to be considered by the Development Control Committee at Sevenoaks District Council. One application is at Shinecroft, Rye Lane and the other is the application for an all-weather pitch at St Michaels School.

An update was received regarding the proposed Buckhurst 2 Carpark. Cllr Edwards-Winser advised that the amount of material being removed from the site on lorries through the town has been reduced by the proposal that the soil being moved from the carpark will be transferred directly to the neighbouring environmental park to repair the ground there.

7. Other

Northern Sevenoaks Masterplan. Cllr Rushby attended a meeting held at Sevenoaks Town Council on 31 July. Cllr Rushby prepared a report on the meeting that was received and discussed. It was agreed that Mr Shelton will carry out a new survey of the Vestry Estate and nearby commercial premises.

It was agreed that Cllr Rushby will draft a letter to Sevenoaks Town Council to request again that proposals including areas within Oxford Parish are removed from the Plan.

Local Plan – Issues and Options Consultation. The consultation will run from 3 August until 5 October. The consultation details will be widely advertised to enable residents to easily access the consultation document and response survey. The dates and locations for public meetings to discuss the Local Plan will also be advertised.

Date of next meeting: 16 August 2017 at 9:15am in The School House.