OTFORD PARISH COUNCIL	Parish Clerk: Sharon Palmer 01959 524808 Email: clerk@otfordpc.co.uk	The School House 21 High Street Otford Sevenoaks Kent TN14 5PG

MINUTES of a MEETING of the OPC PLANNING COMMITTEE at The School House on Wednesday 2 September 2015 from 9:15am

Present: Cllr M Whitehead (in the Chair), Cllr J Edwards-Winser (District Councillor), Cllr J Verrall and Mr R Shelton (co-opted).
Also Present: Mrs S Palmer (Clerk)

Public Forum:
a. The Clerk will write to the Bull Public House and ask for the A-frame advertising board to be removed from the pavement at night when it can become a hazard.
b. The Clerk will write to Kent Highways regarding advertising by the roadside on the A225.

1. Apologies for Absence – None.

2. Declarations of interest not previously notified - None.

3. Minutes of the previous meeting - it was RESOLVED that the Minutes of the previous meeting be signed as an accurate record of the meeting.

4 a. New applications – The following applications were considered by the Committee:

Application reference	Address	Description	OPC Recommendation	SDC Decision
SE/15/01863/ PART18 Amended Application	Railway Crossing 180M South of Otford Station, Tudor Drive, Otford	Installation of a new stepped footbridge, between Tudor Drive and Evelyn Road, south of Otford Station OS Grid reference TQ695737. The amendment is in the form of addition information entitled Supplementary Statement Final. Any further comments by 7 September 2015.	**It was AGREED that no further comments need to be submitted to SDC**.	

4.b Results				
SE/15/01755/ CONVAR	Block 9, Vestry Estate, Otford	Variation of condition 3 (trade counter) of SE/14/02731/CONVAR (Redevelopment of site to comprise 5 units for trade counter use with association car parking) to increase the floor space within unit 2 by 54 sq.m (71 sq.m to 125 sq.m).	**Support**	**Granted**
SE/15/00839/ FUL	The Horns, 66 High Street, Otford	Change of use, conversion and refurbishment of Public House to 2 three bedroom dwellings to include demolition of single storey existing rear extension and erection of front/side and rear single storey extensions. Demolition of free standing garage and erection of 2 shed and log stores, rear car parking, hard and soft landscaping and associated works.	**Support subject to the Conservation Officer being satisfied.**	**Granted**
SE/01647/ HOUSE	93 Willow Park	Erection of single storey side extension	**Support**	**Granted**
4.c Appeals				
App/G2245/C/ 14/3000479	49 High Street	Erection of three dormer windows		**Appeal Dismissed**
4.d Trees				

5. District Councillor's Report

a. District Councillor Edwards-Winser reported that Sevenoaks District Council has requested a response to the Community Plan Consultation.

b. The Legislation & Supplementary Planning Document prepared by Mr Shelton has been forwarded to SDC for approval.

c. New revisions have been made to the policy for Traveller Sites. SDC is obliged to review all applications in this category that have not be determined and to apply the new policy.

d. A meeting has been held with SDC, KCC and the Scouts regarding the new fence surrounding the Scout Hut. It has been established that the new fence will be the subject of planning permission and a retrospective application will be made to SDC by the Scouts. KCC Rights of Way has advised that the fence has been erected within the boundary of the ancient highway and will have to be moved.

e. District Councillor Edwards-Winser has attended a meeting on the prospective east facing slip on the M26. It has been suggested that a slip is positioned between Borough Green and Westerham. A consultation will be carried out on the economic benefits to installing a slip at various positions along the M26.

6. Other

SE/15/01979/MMA – Land South of Pilgrims Way Cottage, Pilgrims Way West, Otford.
Development: Minor material amendment to application SE/14/04060/FUL for erection of a detached five bedroom dwelling with detached garage, including shared use of and improvements to the existing access and the provision of a new public footpath link onto Rye Lane to show changed position of detached garage. SDC has advised that the application has been withdrawn.

SE/15/00694/HOUSE and SE/15/00695/LBCALT – The Castle House, Sevenoaks Road, Otford.
Development: Erection of a single storey rear extension. SDC has advised that the application has been withdrawn.

SE/15/00628/OUT – Fort Halstead, Crow Drive, Halstead
Sevenoaks District Council has advised that the application on this site is due to be considered at the meeting of the Development Control Committee at the Council Chamber, Sevenoaks District Council Offices, Argyle Road, Sevenoaks on 10th September 2015 at 7:00pm. It was agreed that a request will be made for Cllr M Whitehead to speak at the meeting on behalf of Otford Parish Council. District Cllr Edwards-Winser will attend the site meeting with the SDC Development Control Committee.

The meeting closed at 10:40am.

Date of next meeting: 16 September 2015 at 9:15am in The School House.