

<p><b>OTFORD PARISH COUNCIL</b></p>	<p>Parish Clerk: Sharon Palmer 01959 524808 Email: clerk@otfordpc.co.uk</p>	<p>The School House 21 High Street Oxford Sevenoaks Kent TN14 5PG</p>
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**MINUTES of a MEETING of the OPC PLANNING COMMITTEE at The School House on Wednesday 5 July 2017 from 9:15am**

Present: Cllr M Whitehead (in the Chair), Mr R Shelton (co-opted)  
 Also Present: District Councillor J Edwards-Winser  
 Clerk: Mrs S Palmer

Public Forum. No items were raised in the public forum.

1. Apologies for Absence - Cllr N Rushby
2. Declarations of interest not previously notified - None
3. Minutes of the previous meeting. It was RESOLVED that the Minutes of the Meeting held on 21 June 2017 were agreed as being an accurate record.
- 4 a. New applications – The following applications were considered and the recommendations will be forwarded to Sevenoaks District Council.

Application reference	Address	Description	OPC Recommendation	SDC Decision
SE/17/01887/HOUSE	10 Shinecroft, Rye Lane, Oxford	Erection of a first floor side extension creating 2 new dormers. Extension to existing outbuilding and relocating an existing garage. Comments by 7 July 2017.	<b>Support subject to the curtilage as shown on the plan being correct.</b>	
SE/17/01442/HOUSE	Broughton Manor, High Street, Oxford	Demolition of existing greenhouse base, and construction of new machinery store. Comments by 12 July 2017.	<b>Objection. Primarily because of the height of the roof which should be further reduced to the ridge height of the side extension by incorporating a flat roof on the main building. The bulky appearance of the building will have an adverse impact on the Conservation Area and AONB.</b>	
SE/17/01931/HOUSE AMENDED APPLICATION	Maunder's, St Michaels Drive, Oxford	The proposal description has been amended to read: Installation of 3 roof lights to rear and 1 roof light to side (already in place). Any additional comments by 17 July 2017.	<b>Support. The application appears to meet planning requirements.</b>	

SE/17/01724/HOUSE	Lorien, St Michaels Drive, Otford	Pitched roofs on the two rear dormer windows, amendments to fenestration, inclusion of a roof lantern and removal of window on north-east elevation. Comments by 18 July 2017.	<b>Support. The application appears to meet planning requirements.</b>	
<u>4.b Results</u>				
SE/17/01011/LDCEX	40 High Street, Otford	Use as a single dwelling.	<b>Support</b>	<b>Granted</b>
<p><u>5. District Councillor's Report</u> District Councillor Edwards-Winsor advised that the Sevenoaks Local Housing Needs Study 2017 has been issued by SDC. It was noted that Otford and Shoreham residents provided the greatest number of responses to the questionnaire.</p> <p><u>6. Other</u> a. Appeal. SE/16/03867/HOUSE – The Birches, 28 The Butts, Otford Development: Erection of a front canopy. Erection of a two storey side and rear extension. Erection of a ground floor and first floor rear extension. Loft conversion to include a rooflight to front and dormer window to rear. Improvements to the external appearance including fenestration. An appeal has been made to the Secretary of State against the refusal by Sevenoaks District Council to grant planning permission for the development described above. The appeal will be determined on the basis of written representations. This was noted by the Committee.</p> <p>Date of next meeting: 19 July 2017 at 9:15am in The School House.</p>				