

OTFORD PARISH COUNCIL	Parish Clerk: Sharon Palmer 01959 524808 Email: clerk@otfordpc.co.uk	The School House 21 High Street Otford Sevenoaks Kent TN14 5PG
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MINUTES of a MEETING of the OPC PLANNING COMMITTEE at The School House on Wednesday 7th June 2017 from 9:15am

Present: Cllr M Whitehead (in the Chair)
Cllr N Rushby, District Councillor J Edwards-Winser

Also Present: Clerk

Public Forum - no members of the public were present.

1. Election of a Chairman. RESOLVED. Cllr M Whitehead was elected Chairman for the forthcoming year.
2. Apologies for Absence - Cllr J Verrall and Mr R Shelton (co-opted member).
3. Declarations of interest not previously notified - None.
4. Minutes of the previous meeting. It was RESOLVED that the Minutes of the Meeting held on 10 May 2017 were agreed as being an accurate record.
- 5 a. New applications – The following applications were considered and the recommendations will be forwarded to Sevenoaks District Council.

Application reference	Address	Description	OPC Recommendation	SDC Decision
SE/17/01578/HOUSE / SE/17/01579/LBCALT	Heriots Croft, Twitton Lane	Erection of a single storey rear infill extension. New painted timber door to rear elevation. Comments by 12 June 2017.	Support	
SE/17/01637/HOUSE	Lower Barn Cottage, Park Farm, High Street	Proposed cellar. Comments by 14 June 2017.	Support	
<u>5.b Results</u>				
SE/17/00789/LDCEX	Maunder's, St Michaels Drive	Use of loft space to accommodate 3 bedrooms, 2 with en-suite.	Support	Use of loft space – Granted. Proposed rooflights – Refused.
SE/17/00860/HOUSE	11 The Old Walk	Erection of a front extension with infill to ground floor and rear extension to incorporate a first floor extension. Alteration to fenestration and associated sun pipes and a new flue.	Support	Granted
SE/17/00958/HOUSE	75 Sidney Gardens	Demolition of existing side lean-to. Single storey rear extension with large metal sliding doors, rooflight and green roof. Formation of a	Support	Granted

		front covered porch and conversion of existing garage to living room, insertion of window to the north elevation side passageway to bedroom 2 and two new openings to the south elevation. Loft conversion incorporating rear and side dormers and two rooflights over to the front elevation.		
SE/17/00988/HOUSE	2 Flowerfield	Erection of a single storey rear extension with side extension connecting to garage to be converted to a bedroom. Alterations to driveway.	Support	Granted
SE/17/01021/FUL	Mcdonalds Restaurant, Riverside Retail Park	The installation of canopies over the COD units and the installation of a new wall mounted "Good times" sign.	Support	Granted
SE/17/01022/ADV	Mcdonalds Restaurant, Riverside Retail Park	The installation of 1 no. "Good times" sign.	Support	Granted
SE/17/01135/HOUSE	6 Shinecroft, Rye Lane	Demolition of existing conservatory and erection of a new conservatory to the front of the property.	Support	Granted

6. District Councillor's Report

District Councillor J Edwards-Winsor reported that the Local Plan Call For Sites has been issued. A link will be sent to the Parish Council Office. Five areas have been identified for Oxford. All the sites have been put forward by the landowners. Several are in the Green Belt. Cllr Edwards-Winsor advised that the identified sites could only be considered if Special Circumstances can be provided for development within the Green Belt.

Northern Master Plan. Oxford PC held an open meeting on 6 June 2017. Local residents and a number of representatives from Sevenoaks Town Council attended as well as from surrounding Parishes. Cllr Rushby will be producing notes on the meeting including a response to the consultation.

7. Other

SE/17/01558/WTPO – Russell House School, Station Road, Oxford. An application has been received about various works to trees covered by a Tree Preservation Order This is for information only.

SE/17/01476/WTCA – The Bull, 17 High Street, Oxford. An application has been received about various works to trees in a Conservation Area. This is for information only.

SE/17/01146/HOUSE – Little Warren, 38 Hillydeal Road, Oxford. An amended application was received. The amendment shows a drawing with the section of the site included to demonstrate where the garage would sit in comparison with the associated ground levels. It was Agreed that no further comments need to be submitted to SDC.

SE/17/01017/FUL – 7 & 9 High Street, Oxford. Development - Change of windows. SDC has advised that this application is currently invalid.

Date of next meeting: 21 June 2017 at 9:15am in The School House.