

OTFORD PARISH COUNCIL	Parish Clerk: Sharon Palmer 01959 524808 Email: clerk@otfordpc.co.uk	The School House 21 High Street, Otford Sevenoaks Kent TN14 5PG
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MINUTES of a MEETING of the OPC PLANNING COMMITTEE at The School House on Wednesday 8 June 2016 from 9:15am

Present: Cllr J Verrall (in the Chair), Cllr J Edwards-Winsor and Mr R Shelton (co-opted)
Clerk: Mrs S Palmer

Public Forum. No items were raised.

1. Election of a Chairman – It was agreed that this would be deferred until the next meeting.
2. Election of a Deputy Chairman - It was agreed that this item would be deferred until the next meeting.
3. Apologies for Absence - Cllr M Whitehead, Cllr N Rushby
4. Declarations of interest not previously notified - None.
5. RESOLVED that the Minutes of the meeting held on 25 May are signed as an accurate record of the meeting.
- 6a. New applications – The following applications were considered the consultation responses will be forwarded to Sevenoaks District Council.

Application reference	Address	Description	OPC Recommendation	SDC Decision
SE/16/01425/HOUSE	3 Rye Lane	Erection of a single storey rear extension, replacement of existing flat roof over existing family room. Comments by 15.6.16.	Support	
SE/16/01466	Conway House (Becket House), Vestry Road	Main entrance sign advertising company. Comments by 15.6.16.	Objection. Whilst we support the sign on the west facing wall, Otford Parish Council does not support the illumination of this sign outside of normal office hours given its height and prominence on this prime site.	
SE/16/01452/HOUSE	The Castle House Sevenoaks Road	Erection of a single storey rear extension. Comments by 16.6. 16.	Support	
SE/16/01338/HOUSE	1 Rye Lane	Erection of single storey side and single storey rear extension. Raising flat roof area and extending ridge to create loft accommodation. Alterations to fenestration. Comments by 15.6.16.	Support	
SE/16/01264/HOUSE	69 Sidney Gardens	Erection of a single storey rear/side extension. Alterations to roof and fenestration. Internal alterations. Comments by 16.6.16.	Support	

SE/16/01464/HOUSE	1B Leonard Avenue	Erection of a two storey and single storey rear extension and associated alterations. Comments by 23.6.16.	Support. We assume it will pass the 45 degree test. We consider that an improvement to the detailing of the roof parapet could be achieved by reducing the parapet at roof level and providing a small upstand.	
SE/16/01586/HOUSE	78 High Street	Demolition of existing shed. Erection of a single storey side extension and a front porch. Comments by 24.6.16.	Support	
6.b Results				
SE/16/00655/HOUSE	Lorien, St Michaels Drive, Oxford	Demolition of garage. Double storey infill front extension and a ground floor extension to the rear elevation. Alterations to fenestrations and internal alterations including a Juliet balcony.	Objection. The proposed extension exceeds the 50% rule in the Green Belt. We understand that the property was extensively redeveloped and extended in the period 1968-1978.	Refused
SE/16/00803/HOUSE	Burfield, Pilgrims Way East, Oxford	Raising of the roof ridge with the installation of two roof lights.	Support	Granted
SE/16/00804/HOUSE	25 Knighton Road, Oxford	Conversion of existing garage into habitable space with bay window to front elevation. Erection of a pitched roof to front porch extending over new bay window. Demolition of existing conservatory to allow for the erection of single storey rear extension. Various internal and fenestration alterations.	Support	Granted

7. District Councillor's Report

District Councillor Edwards-Winser advised that he had received a message from the Planning Officer that the application for 8 Bubblestone Road would not be approved because the latest application for a Minor Material Amendment was not applicable and that a new planning application was required as too much had changed to be permissible under an MMA. District Councillor Edwards-Winser agreed with the decision of the Planning Officer.

8. Other

21 High Street, Oxford. District Councillor Edwards-Winser advised that a new planning application is being prepared for a complete rebuild of the chimney at 21 High Street, together with a repair to the chimney at the front of the building and minor roof repairs.

The meeting closed at 11am.

Date of next meeting: 22 June 2016 at 9:15am in The School House.