

<p><b>OTFORD PARISH COUNCIL</b></p>	<p>Parish Clerk: Sharon Palmer 01959 524808 Email: clerk@otfordpc.co.uk</p>	<p>The School House 21 High Street Otford Sevenoaks Kent TN14 5PG</p>
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**MINUTES of a MEETING of the OPC PLANNING COMMITTEE at The School House on Wednesday 8 November 2017 from 9:15am**

Present: Cllr N Rushby (in the Chair), Cllr J Lawrey, Mr R Shelton (co-opted)  
 Also Present: District Councillor J Edwards-Winser  
 Clerk: S Palmer

Public Forum. No members of the public were present.

1. Apologies for Absence - Cllr M Whitehead.
2. Declarations of interest not previously notified – None.
3. Minutes of the previous meeting. RESOLVED that the Minutes of the previous meeting held on 25 October 2017 were agreed and signed as being an accurate record of the meeting.
- 4 a. New applications – The following application was considered at the meeting. OPC recommendation will be forwarded to Sevenoaks District Council.

Application reference	Address	Description	OPC Recommendation	SDC Decision
SE/17/03306/HOUSE	12 Orchard Road, Otford	Erection of a two storey side, single storey front & rear extensions. Landscaping works. Comments by 13 November 2017.	Objection. The proposed extension is not subservient either on the roof line or being set back from the original, unlike other properties in Orchard Road. It does not conform to RESPD 4.20. The proposed extension closes the gap between the neighbouring property (no. 14). Contrary to the description, the side extension will be visible from the road, although the rear extension will not be visible.	
<u>4.b Results</u>				
SE/17/02807/FUL	Mad Hatters, 8 High Street, Otford	Part change of use of ground floor from A1 to mixed use A1 and C3 residential and change of first floor to C3	<b>Support</b>	<b>Granted</b>

		residential use. Demolition of existing rear outbuilding to facilitate the erection of a part single, part double storey side/rear extension and side dormer.		
SE/17/02752/HOUSE	Burfield, Pilgrims Way East, Oxford	Erection of a double storey side extension with a dormer to the rear and rooflights to the front.	<b>Objection</b>	<b>Granted</b>
SE/17/02885/MMA	10 Shinecroft, Rye Lane	Minor material amendment to application SE/17/01887/HOUSE for the erection of a first floor side extension creating 2 new dormers. Extension to existing outbuilding and relocating an existing garage to show single storey porch extension on front elevation and provision of proportionate flat roof dormer to serve attic space.	<b>Objection</b>	<b>Refused</b>

#### 5. Trees

SE/17/03411/WTCA – Bubblestone House, The Green, Oxford. Development: T1 Horse Chestnut – crown reduce to previous pruning points and crown lift by approximately 1.5m. T2 Horse Chestnut – crown reduce whole crown by approximately 2m, crown lift by approximately 1.5m. (Conservation Area).

SE/17/03454/WTCA – The Bull, 17 High Street, Oxford. Development: Works to sycamore and ash tree.

SE/17/03455/WTPO – 5 Great Till Close, Oxford. Development: T1 Mature Copper Beech tree: prune/remove lower branches to give ground clearance of approximately 3.5metres. T2 Ash: deadwooding (TPO).

#### 6. District Councillor's Report

District Councillor advised that he had attended the Housing Strategy presentation given by Sevenoaks District Council.

#### 7. Neighbourhood Plan

A village meeting has been scheduled for 2 December at 2:30pm. Members agreed an A5 leaflet to be printed. A power point presentation will be given.

#### 8. Other

Date of next meeting: 22 November 2017 at 9:15am in The School House.

The meeting closed at 10:20.